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AS 3745—2002
(Incorporating Amendment Nos. 1 and 2)

AS 3745—2002

Australian Standard™

Emergency control organization and procedures for buildings, structures and workplaces

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Australasian Fire Authorities Council
Australia Post
Australian Bomb Data Centre
Australian Retailers Association
Communication Interests (Australia)
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PREFACE

This Standard was prepared by the Standards Australia Committee FP-017, Emergency Evacuation Procedures, to supersede AS 3745—1995, *Emergency control organization and procedures for buildings*.

This Standard incorporates Amendments No. 1 (May 2004) and 2 (November 2005). The changes required by the Amendments are indicated in the text by a marginal bar and amendment number against the clause, note, table, figure or part thereof affected.

The objective of this Standard is to provide procedures for the safety of people in buildings, structures and workplaces during emergencies.

This Standard has been written in general terms to make it applicable to all types of occupiable buildings, structures and workplaces.

Where AS 4083—1997, *Planning for emergencies—Health care facilities,* is used in conjunction with this Standard, it should be noted that the nomenclature of the grades of ECO personnel is different. This has arisen due to the requirement for specific titles in the health care area while the titles throughout this Standard (AS 3745) indicate levels of authority to suit differing circumstances imposed by the building tenants' internal organizations.

The document outlines the structure for an ECO that can be adapted to special individual needs. The lines of authority and responsibility are also more clearly stated. In addition, the authority of ECO officers when they are acting in their role in an emergency is addressed.

The revisions have been incorporated to clarify points of contention and to include additional facets that were considered to be necessary.

The term 'informative' has been used in this Standard to define the application of the appendix to which it applies. An 'informative' appendix is only for information and guidance.

A1 The Appendix D typical phone threat and bomb threat check list is reproduced with the permission of the Australian Bomb Data Centre.

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