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Australian/New Zealand Standard™

Information and documentation—Vocabulary

STANDARDS AUSTRALIA

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This Joint Australian/New Zealand Standard was prepared by Joint Technical Committee IT-019, Computer Applications—Information and Documentation. It was approved on behalf of the Council of Standards Australia on 14 May 2004 and on behalf of the Council of Standards New Zealand on 21 May 2004.
It was published on 8 July 2004.

The following are represented on Committee IT-019:

Australian Council of Libraries and Information Services
Australian Library and Information Association
Australian Publishers Association
Committee of New Zealand University Librarians
Council of Australian State Libraries
Council of Australian University Librarians
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This Standard was issued in draft form for comment as DR 04217.

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First published as AS/NZS ISO 5127:2004.

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Jointly published by Standards Australia International Ltd, GPO Box 5420, Sydney, NSW 2001 and Standards New Zealand, Private Bag 2439, Wellington 6020

ISBN 0 7337 6137 2

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PREFACE

This Standard was prepared by the Joint Standards Australia/Standards New Zealand Committee IT-019, Computer Applications—Information and Documentation.

This Standard is identical with, and has been reproduced from ISO 5127:2001, *Information and documentation—Vocabulary*.

The objective of this Standard is to define international communication in the field of information and documentation. It presents terms and definitions of selected concepts relevant to the field and identifies relations between the entries.

As this Standard is reproduced from an international standard, the following applies:

(a) Its number appears on the cover and title page while the international standard number appears only on the cover.

(b) In the source text 'this International Standard' should read 'this Australian/New Zealand Standard'.

(c) A full point substitutes for a comma when referring to a decimal marker.

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INTRODUCTION

The available parts of the ISO 5127 series were published in the 1980s. Since then, developments in the field of information and documentation have been so extensive that a revision of the ISO 5127 series was felt to have become necessary. Consequently, ISO/TC 46/SC 3 resolved, in May 1994 at its 26th meeting, to revise ISO 5127.

This International Standard (the revision) has the following structure:

1 Basic and framework terms

2 Documents, data media and their parts

3 Documentation institutions and their holdings

4 Documentation process

- 4.1 Collection planning, development and acquisition
- 4.2 Analysis, representation and content description
- 4.3 Storage, search and retrieval

5 Use of information and documents

6 Preservation of documents

7 Legal aspects of information and documentation

This International Standard is published in English only but gives French equivalents for the English terms.

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