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AS 3745—2010
(Incorporating Amendment Nos 1 and 2)

AS 3745—2010



Planning for emergencies in facilities



This Australian Standard® was prepared by Committee FP-017, Emergency Management Procedures. It was approved on behalf of the Council of Standards Australia on 27 October 2010.

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The following are represented on Committee FP-017:

- Association of Consultants in Access, Australia
 - Australasian Fire and Emergency Service Authorities Council
 - Australia Post
 - Australian Bomb Data Centre
 - Department of Defence
 - Department of Human Services, Vic.
 - Fire Protection Association Australia
 - Physical Disability Council of Australia
 - Property Council of Australia
 - Safety Institute of Australia
 - University of Western Sydney
-

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Standards Australia wishes to acknowledge the participation of the expert individuals that contributed to the development of this Standard through their representation on the Committee and through the public comment period.

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Australian Standard[®]

Planning for emergencies in facilities

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PREFACE

This Standard was prepared by the Standards Australia Committee FP-017, Emergency Management Procedures, to supersede AS 3745—2002, *Emergency control organization and procedures for buildings, structures and workplaces*.

This Standard incorporates Amendment No. 1 (May 2014) and Amendment No. 2 (June 2018). The changes required by the Amendments are indicated in the text by a marginal bar and amendment number against the clause, note, table, figure or part thereof affected.

The objective of this Standard is to enhance the safety of people in facilities, by providing a framework for emergency planning, utilizing the built facilities as appropriate.

The objective of this revision is to make a greater distinction between emergency plans and emergency/evacuation procedures. It also includes expanded and revised sections on—

- (a) developing the emergency plan;
- A1 | (b) the duties of the emergency planning committee (EPC) and emergency control organization (ECO);
- (c) provisions for occupants with a disability;
- (d) education and training; and
- (e) guidance on how to determine the size of the emergency control organization.
- A1 | Changes have been made to the indemnity clauses affecting members of both the EPC and the ECO.
Facility owners, managers, occupiers and employers should obtain professional advice on the level of indemnity provided to EPC and ECO members. The EPC and ECO members should be advised of the level of indemnity provided.
- A1 | Where AS 4083, *Planning for emergencies—Health care facilities*, is used in conjunction with this Standard, it should be noted that the nomenclature of the ECO personnel is different for patient or resident occupied areas.

Notes and examples integrated in the text of a document are used for giving additional information intended to assist the understanding or use of the document. These elements do not contain requirements or information considered indispensable for the use of the document.

The term ‘informative’ has been used in this Standard to define the application of the appendix to which it applies. An ‘informative’ appendix is only for information and guidance.

CONTENTS

	<i>Page</i>
FOREWORD.....	5
 SECTION 1 SCOPE AND GENERAL	
1.1 SCOPE.....	6
1.2 APPLICATION	6
1.3 NORMATIVE REFERENCES	7
1.4 DEFINITIONS.....	7
1.5 LIST OF ABBREVIATIONS	11
 SECTION 2 EMERGENCY PLANNING COMMITTEE	
2.1 GENERAL.....	12
2.2 RESPONSIBILITIES.....	12
2.3 MEMBERSHIP.....	13
2.4 MEETINGS	14
2.5 INDEMNITY	14
 SECTION 3 EMERGENCY PLAN	
3.1 GENERAL.....	15
3.2 EMERGENCY IDENTIFICATION AND ANALYSIS	15
3.3 KEY CONSIDERATIONS	16
3.4 STRUCTURE OF THE EMERGENCY PLAN	16
3.5 EVACUATION DIAGRAMS.....	18
3.6 DISTRIBUTION OF THE EMERGENCY PLAN.....	20
3.7 REVIEW AND AMENDMENT OF THE EMERGENCY PLAN.....	20
 SECTION 4 EMERGENCY RESPONSE PROCEDURES	
4.1 GENERAL.....	21
4.2 KEY ELEMENTS AND CONSIDERATIONS FOR INCLUSION IN THE EMERGENCY RESPONSE PROCEDURES	21
4.3 EMERGENCY COLOUR CODES	26
 SECTION 5 EMERGENCY CONTROL ORGANIZATION (ECO)	
5.1 GENERAL.....	27
5.2 POSITIONS ON THE ECO	27
5.3 NUMBER OF ECO MEMBERS	27
5.4 AUTHORITY	27
5.5 INDEMNITY	28
5.6 SELECTION CRITERIA FOR ECO MEMBERS.....	28
5.7 PRIMARY ROLES AND DUTIES.....	29
5.8 IDENTIFICATION.....	33
 SECTION 6 TRAINING	
6.1 GENERAL.....	34
6.2 EPC TRAINING.....	34
6.3 ECO TRAINING	35
6.4 OCCUPANTS AND VISITORS.....	37
6.5 SKILLS RETENTION.....	37
6.6 COMMUNICATIONS SYSTEM	38
6.7 TRAINING MATERIALS.....	39

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