

**AS/NZS ISO 9004.5(Int):1995
(Expires 5 May 1997)**

**Interim
Australian/New Zealand Standard**

**Quality management and quality
system elements**

Part 5: Guidelines for quality plans



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This Interim Joint Australian/New Zealand Standard was prepared by Joint Technical Committee QR/8, Quality Systems. It was approved on behalf of the Council of Standards Australia on 21 February 1995 and on behalf of the Council of Standards New Zealand on 12 December 1994. It was published on 5 May 1995.

The following interests are represented on Committee QR/8:

Association of Certification Bodies, Australia
Australian Chamber of Commerce and Industry
Australian Chemical Industry Council
Australian Electrical and Electronic Manufacturers Association
Australian Information Industry Association
Australian Organization for Quality
Australian Road Research Board
Bureau of Steel Manufacturers of Australia
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Department of Defence, Australia
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Review of Standards. To keep abreast of progress in industry, Joint Australian/New Zealand Standards are subject to periodic review and are kept up to date by the issue of amendments or new editions as necessary. It is important therefore that Standards users ensure that they are in possession of the latest edition, and any amendments thereto.

Full details of all Joint Standards and related publications will be found in the Standards Australia and Standards New Zealand Catalogue of Publications; this information is supplemented each month by the magazines 'The Australian Standard' and 'Standards New Zealand', which subscribing members receive, and which give details of new publications, new editions and amendments, and of withdrawn Standards.

Suggestions for improvements to Joint Standards, addressed to the head office of either Standards Australia or Standards New Zealand, are welcomed. Notification of any inaccuracy or ambiguity found in a Joint Australian/New Zealand Standard should be made without delay in order that the matter may be investigated and appropriate action taken.

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PREFACE

This Interim Standard was prepared by the Joint Standards Australia/Standards New Zealand Committee QR/8 on Quality Systems. It is identical with and has been reproduced from the Draft International Standard ISO/DIS 9004-5, *Quality management and quality system elements*, Part 5: *Guidelines for quality plans*.

Committee QR/8 provided input to the International Organization for Standardization (ISO) Committee, ISO/TC 176, in the preparation of the ISO 9000 family of Standards and, in view of the increased emphasis on quality plans, it has approved release of the DIS as an Interim Standard, with the objective of providing at an early date a common model to assist suppliers and customers in the preparation and understanding of quality plans.

NOTES:

- 1 This Interim Standard provides guidelines to assist in the preparation of quality plans and is not intended to be used as requirements for compliance or to be referenced in contracts.
- 2 Quality assurance Standards such as AS/NZS ISO 9001 require suppliers to plan, define and document how the requirements for quality will be met. A separate quality plan is not necessarily required, as suppliers may satisfy this requirement by a reference to the appropriate quality procedures or by other formats that suit the suppliers' methods of operation. In other cases the preparation of detailed quality plans which reference existing quality system procedures may reduce the need for detail in quality system documentation.
- 3 For complex projects, such as multi-discipline construction projects, quality assurance of the final product depends on maintaining overall consistency and control of technical and quality requirements, interfacing and interrelationships, and is often defined in a project quality plan. In such cases the detail and format of the quality plan, allocation of responsibilities and specification of requirements, such as quality assurance requirements and inspection and test plans, are contractual matters.

The term 'informative' has been used in this Standard to define the application of the annexes. An informative annex is for information and guidance only.

Attention is drawn to the fact that this document is an Interim Australian/New Zealand Standard and should be regarded as a developmental Standard and liable to further alteration.

Standards Australia/Standards New Zealand invite comment on this Interim Standard from persons and organizations concerned with the subject. The Joint Committee will monitor all comment as it is received. The date of expiry for comment is 2 years after publication, at which time the Interim Standard will be confirmed, withdrawn or revised in the light of public comment; the status of the Interim Standard will be reviewed upon publication by ISO of the final Standard.

For the purpose of this Standard, the ISO text should be modified as follows:

- (a) *Terminology* The words 'this Joint Australian/New Zealand Standard' should replace the words 'this International Standard' wherever they appear.
- (b) Certain Standards referenced in the International Standard have been adopted as Joint Australian/New Zealand Standards, as follows:

AS/NZS ISO

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| 8402 | Quality management and quality assurance—Vocabulary |
| 9000 | Quality management and quality assurance standards |
| 9000.1 | Part 1: Guidelines for selection and use |
| 9001 | Quality systems—Model for quality assurance in design, development, production, installation and servicing |
| 9002 | Quality systems—Model for quality assurance in production, installation and servicing |
| 9003 | Quality systems—Model for quality assurance in final inspection and test |
| 9004 | Quality management and quality system elements |
| 9004.1 | Part 1: Guidelines |

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- (c) *References* The references to the following International Standards should be replaced by references to the following Australian/New Zealand Standards:

<i>Reference to International Standard</i>		<i>Australian/New Zealand Standard</i>
ISO		
9000	Quality management and quality assurance standards	AS 3900/NZS 9000 Quality management and quality assurance standards
9000-2	Part 2: Guide for the implementation of ISO 9001, ISO 9002 and ISO 9003	AS 3900.2/NZS 9000.2 Part 2: Generic guidelines for the application of AS 3901/ NZS 9001/ISO 9001, AS 3902/ NZS 9002/ISO 9002 and AS 3903/NZS 9003/ISO 9003
9000-3	Part 3: Guidelines for the application of ISO 9001 to the development, supply and maintenance of software	AS 3900.3/NZS 9000.3 Part 3: Guidelines for the application of ISO 9001 to the development, supply and maintenance of software
9004	Quality management and quality system elements	AS 3904/NZS 9004 Quality management and quality system elements
9004-2	Part 2: Guidelines for services	AS 3904.2/NZS 9004.2 Part 2: Guidelines for services
9004-3	Part 3: Guidelines for processed material	AS 3904.3/NZS 9004.3 Part 3: Guidelines for processed materials
9004-6*	Guide to quality management in project management	—
9004-7*	Guidelines for configuration management	—
10011	Guidelines for auditing quality systems	AS 3911/NZS 10011 Guidelines for auditing quality systems
10011-1	Part 1: Auditing	AS 3911.1/NZS 10011.1 Part 1: Auditing
10011-2	Part 2: Qualification criteria for quality systems auditors	AS 3911.2/NZS 10011.2 Part 2: Qualification criteria for auditors
10011-3	Part 3: Management of audit programmes	AS 3911.3/NZS 10011.3 Part 3: Management of audit programs
10012	Quality assurance requirements for measuring equipment	AS 3912/NZS 10012 Quality assurance requirements for measuring equipment
10012-1	Part 1: Management of measuring equipment	AS 3912.1/NZS 10012.1 Part 1: Metrological confirmation system for measuring equipment
10013*	A guideline for developing quality manuals	AS/NZS 3913 Quality manuals—Guide to preparation

* To be published. At the time of publication of this Interim Standard a draft International Standard (DIS) has been issued.

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